UNITED
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Secretariat

ST/IC/1997/5
14 January 1997

INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: PLACEMENT AND PROMOTION LIST FOR STAFF IN THE GENERAL SERVICE AND RELATED CATEGORIES

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the General Service and related categories, will be issued monthly to enhance transparency within the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/413 on placement and promotion, that is, effective the first day of the month following approval by the Secretary-General or as soon thereafter as the post for which the staff member was selected becomes vacant.

4. The attached list includes promotions approved in December 1996.

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Annex

PLACEMENT AND PROMOTION

1 December to 31 December 1996

Name	Gender	Releasing department/ office	Receiving department/ office	Post level	Post number
PROMOTION					
Chabra, Sunita	F	DPI	DPI	G-6	UNA-31768-E-OL-006
Francisco, Winifred	F	DAM/OCSS	DAM/OCSS	G-6	UNA-41744-E-OL-053
Hoopengardner, Lucy	F	DAM/OHRM	DAM/OHRM	G-6	OJA-41845-T-OL-002
Miller, Joan	F	DAM	DAM	G-6	UNA-41118-E-OL-001
Afeworki, Abrihet	F	DAM/OCSS	DAM/OCSS	G-7	UNA-41801-E-PL-005